



## GENERAL TERMS OF THE PRACTICAL PLACEMENT IN ENGINEERING

### 1. DESCRIPTION

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The placement lasts for 3 months and takes place at the end of the second year of ENGEES trainee-engineers' scholarship (which lasts for 3 years on the whole, and starts 2 years after the A-level). By that time, they have acquired most of their technical knowledge and can fully apply it in a practical placement focused on engineering.

### 2. AIMS

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- To test and validate the theoretical knowledge acquired in the field of the « sciences for the engineer ».
- To proceed from learning to practicing, and to the acquisition of a know-how.
- To carry out an engineering activity, using an engineer's techniques and competences.
- To develop the trainee's ability to make a diagnosis and to use technical expertise ; to synthesize and solve problems.
- To integrate well in a working-team and to participate in the realization of a project.
- To share a team working conditions.

### 3. TOPIC

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The topic the trainee will address should :

- Be part of a current activity of the unit the student will join.
- This guarantees the placement will meet some expectations of the welcoming unit.
- Be an engineering project, and thus comprise :
  - A strong technical aspect, somehow related to ENGEES curricula ;
  - A non-technical aspect related to organizational, human resources, legal, financial (...) issues.
- Be fitted with the duration of the placement : it has to be specific enough so as to guarantee the student will practically deal with it.
- It should hence enable the trainee to produce significant outcomes during the placement.

### 4. SUPERVISION

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Within the host establishment, a supervisor will be designated who will be part of the placement agreement. For the ENGEES, the Academic Director is in charge of the supervision.

During the placement, the trainee remains an ENGEES student. The trainee has nevertheless to comply with the establishment regulations and particularly to work organization, health and security regulations, professional secrecy or discretion.

### 5. ASSESSMENT

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At the end of the placement, the student will write down a report that will later be orally presented at the ENGEES.

The mark given takes into account those two exercises as well as the supervisor's written assessment.

### 6. FINANCIAL ASPECTS

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If the student is not a civil-servant (= « civilian student »), the host institution may remunerate the trainee or give the student an allowance. It may also provide for the personal expenses caused by the placement.

In all cases, the professional expenses should be reimbursed to the trainee.

### 7. INSURANCE

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Civilian trainees

If the student is not to be considered as an employee, he/she still is personally covered by the students' social insurances. The school insurance covers all professional risks (including transport accidents).

Civil servants

All personal and professional risks are covered by the ENGEES.